

# ST MARK'S CE PRIMARY SCHOOL



Headteacher: Ms Laura Kelsey BA (Hons), PGCE, CEPQH, NPQEL

Dear Parents/Carers,

**Years 5 & 6 Residential Trip to PGL Windmill Hill Multi Activity  
Monday October 12<sup>th</sup> October to Wednesday 14<sup>th</sup> October 2026**

We have booked for the children currently in Year 3 and 4 at the moment to attend a Residential in October 2026 when they are in Laurel class. This residential will be at PGL Windmill Hill Activity Center, all details about this provision can be found on their website [www.pgl.co.uk](http://www.pgl.co.uk).

We have booked this trip earlier than normal so as to secure the best possible price and to give parents longer to pay the amount off. We will need payment for all children attending to go ahead as school budgets are increasingly tight and we cannot afford to supplement any children. We hope by doing it this way, parents/carers can plan ahead and pay small amounts in the 18 months leading up to the residential.

The total cost for the trip is £212.00 and as we have to pay a non-refundable deposit to PGL Windmill Hill Multi Activity by Monday 21<sup>st</sup> April 2025. Please would you complete and return the permission slip and a deposit of £20 by Wednesday 16<sup>th</sup> April. Please pay deposit via MCAS Account. If payment of the deposit would cause difficulty, please contact me confidentially before the end of the month.

We have to inform you that without a sufficient level of attendees it will not be possible for this trip to go ahead. Please complete the slip below and return it to the School Office by Monday 21<sup>st</sup> April 2025. Suggested further instalments and dates can be found on the payment schedule on MCAS. Alternatively, parents can pay the total cost of £212.00 should they choose.

Payments can be made via MCAS (details below). **Please access MCAS and undertake the following MCAS/Trips/Windmill Hill**

Yours sincerely,

Ms L Kelsey

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**Child/ren's name/s:**

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Please accept this slip as my permission for my child/ren to take part in the above mentioned trip and my commitment to pay £212.00

I have enclosed cash of £20.00 non-refundable deposit.

I have paid via MCAS

Signature of Parent/Carer:

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Name of Child: \_\_\_\_\_

**Brantridge Lane, Staplefield, West Sussex RH17 6EN**

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